

## **Vision Services Application Overview**

## **Application Check-List**

### QUALIFICATIONS

To qualify for Lighthouse program services, you must:

- Have been a Georgia resident for at least 12 months
- Meet our income requirements
- Submit copies of ALL required documents.

#### **APPROVAL PROCESS**

• You will receive notice **by mail within 4-6 weeks** of your qualification status. If your address changes, please contact our office <u>ASAP</u> to notify our staff.

#### Photo ID – Provide ONE

- □ Valid Driver's License
- □ State Photo ID
- □ Valid Passport
- □ Valid School Picture ID
- □ Consulate ID card
- □ Birth Certificate (ages 19 and under)

#### **Proof of Residency – Provide ONE**

- □ Current Copy of Lease Agreement
- □ Current Copy of Mortgage Statement
- □ Utility Bill (Current w/in 3 mo.)
- □ Signed Letter from Shelter
- □ Letter from Nursing Home

#### Proof of Income – Provide ONE

- □ 2 Current Consecutive Pay Stubs for bi-weekly
- □ Last 3 mo. Bank Statements (SSI or SSA)
- □ Official Tax Transcript/Tax Return Current Year
- □ Social Security/Disability Award Letter
- □ Non Filing Letter IRS
- □ College/University Scholarship, Grant, Fellowship, Assistantship
- Regular Payments from Alimony, Child Support, Unemployment, Union Funds, Retirement or other Government Program

#### **Other Required Documents**

If you are seeking assistance for <u>eyeglasses only</u>, please attach a copy of your current vision prescription. **Your prescription must not be more than 2 years old.** 



# Vision Services Application (<u>Please print clearly</u>)

## □ Eye exam & Glasses

Glasses only

1. Last Name:	First Name:	MI:
2. Address:		
City:	State:	Zip Code:
3. County of Residence:		-
4. Home Phone:	Mobile Phone	e:
5. Email Address:		
6. Name of Parent or Guardian (if	under 18):	
7. Gender: Male Female	8. Date of B	lirth:
9. Marital Status: Single Ma	rried/Partners Divorced	Separated Widowed
10. Are you employed? 🗌 Y 🏼 [	N	
<b>11. If you are unemployed, please</b> Disabled (SSI/SSDI)	e provide the reason: Retired Lost Job	Other
<b>12. Race:</b> White African Ame	erican 🗌 Hispanic/Latino 🗌	Asian 2 or more Races 0 Other
13. Primary language:		
14. Are you a veteran? 🗌 Y	]N	
15. Please select the type of insur	ance coverage you have:	
Medicaid Medicare	🗌 VA 🔄 Grady	Private None
<b>16. Please check if you have had a</b>		roke 🗌 Cataracts
17. Total Number of People in Ho	usehold:	
18. Total Gross Monthly Househo	ld Income: \$	



## REQUIRED

#### Lighthouse Statement – Please read and sign.

"I fully understand that Lighthouse services are limited to residents unable to pay for, or receive from other sources, this assistance. In consideration of these services, I release and discharge all persons rendering such services from any claims I may have arising from the services rendered. I am aware that the Lighthouse will not pay for services billed to me prior to approval of this application. I also understand that my application will be reviewed by a Lighthouse Provider, and/or the Lighthouse staff. ALL INFORMATION ON AND ATTACHED TO THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE."

Signature of Applicant/Parent or Guardian

Date

#### HIPAA Agreement – Please read and sign

I understand that the Federal Privacy Rule "HIPAA" does protect the privacy of information I disclose, and therefore I request that all information obtained by this person or agency be held strictly confidential and not be further released by the recipient. I further understand that my eligibility for Lighthouse services is not conditioned upon my provision of this authorization. I intend for this document to be a valid authorization conforming to all requirements of the Privacy Rule and understand that my authorization will remain in effect for one year.

**Signature of Applicant** 

Date

Complete this portion only if you would like to give us permission to speak with someone else on your behalf regarding services.

Name:\_\_\_\_\_

Phone:

Relationship to Applicant:

<u>Please send your application by MAIL OR FAX ONLY:</u> MAIL: The Lighthouse, 5582 Peachtree Road Chamblee, Georgia 30341 FAX: (404) 636-5549 Telephone: (404) 325-3630

