



# Adult Hearing Services Application

The Lighthouse is a 501(c)(3) non-profit, non-governmental organization that provides hearing services with dignity and respect to uninsured, low-income people in Georgia.

**The hearing aid package is not free. You will have a copayment.** Individuals ages 19 years and older may apply once every three (3) years for services based on program funding.

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**PLEASE DETACH THE APPLICATION (PAGES 5-10) AND SUBMIT WITH COMPLETE DOCUMENTATION.** The estimated time to process your application is 4-6 weeks.

If you are unable or unwilling to provide the requested documentation, your application will not be approved. If complete documentation is not received within 3 months of initial submission, your application will be considered abandoned, and you will have to begin the application process over. You must wait 6 months to reapply.

**Please send your application by MAIL OR FAX ONLY:**

**MAIL: The Lighthouse, 5582 Peachtree Road Chamblee, Georgia 30341**

**FAX: (770) 406-6558**

**Hours of operation for The Lighthouse Hearing Department:**

**Monday – Friday | 9:00 A.M. – 4:00 P.M.**

**Telephone: 404-325-3630**

## Application Requirements

In addition to a **completed** application, you must submit supporting documentation to prove your household income, identification, Georgia residency and unexpired hearing test with a Lighthouse provider.

**Please submit COPIES ONLY, no original documents.**



**The following MUST be submitted for this application to be considered:** Failure to include these documents will delay your application and increase the time it takes to get approved. Patients are individually responsible for providing the required documents listed below.

1. **Proof of Georgia residency for at least 12 months.**
2. **Completed Lighthouse-approved Hearing Provider Recommendation (page 7).**
3. **Signed Medical Clearance or Medical Waiver ( page 7)**
4. **Copy of a current hearing test, less than 6 months old, with a Lighthouse provider (page 8).**
5. **Completed application with attached supporting documentation.**

## **SUPPORTING DOCUMENTATION**

### **1) IDENTIFICATION: ALL IDENTIFICATION CARDS MUST BE CURRENT (NOT EXPIRED) AND CLEARLY SHOW YOUR PHOTO.**

- Valid Georgia driver license OR valid Georgia identification card
- (Exception: Georgia Medicaid/Medicare card only accepted if 80+ years old and in a licensed nursing home.)

### **2) RESIDENCY: *(Please choose one)***

- Copy of current rental agreement including signature page
- Copy of most recent Mortgage statement
- Letter from shelter, transitional home, or nursing home stating that you live at that location (on letterhead and signed by shelter or transitional housing employee)
- Copy of a most recent utility bill, including the name of the applicant and service address, from either the applicant or member of household (Utilities only include: gas, water, and electric)

### 3) **INCOME:**

Please send **ALL** of the items from this list below that **apply to you AND everyone in the household.**

- Last year's tax return\*
- Two (2) current consecutive paycheck stubs for bi-weekly pay; or 4 current consecutive paycheck stubs for weekly pay
- Current Social Security/Disability Award letter
- Current Food Stamp award letter from Department of Family and Children Services (DFACS)
- Letter from nursing home (on letterhead and signed by nursing home employee)
- Letter from shelter (on letterhead and signed by shelter employee)
- Regular payments from alimony, child support, unemployment, union funds, retirement/pension, or other government programs funds
- College/university scholarship, grant, fellowship, or assistantship

**IMPORTANT: Please be advised that we may request additional supporting documentation such as an official tax transcript. Contact the Internal Revenue Service (IRS) at 1-800-908-9946 to request a 4506-T Form for filing or non-filing transcript.**

\*If you own or have income from a business, please provide a copy of the Schedule C portion of your tax return.

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## Adult Hearing Services Application

(PLEASE PRINT CLEARLY WITH A DARK PEN)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: Georgia Zip Code: \_\_\_\_\_

County of Residence: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Male  Female

Marital Status:  Single  Married  Divorced  Legally Separated  Widowed

(You must provide official court documentation if divorced or legally separated)

Are you employed?  Yes  No Are you a Veteran?  Yes  No

If you are unemployed, please provide the reason:

Disabled (receive SSI/SSDI)  Retired  Unable  Lost Job  Student  Child  Other

Race: White, not Hispanic or Latino Black or African American Asian

American Indian or Alaskan Native  Native Hawaiian or Other Pacific Islander  Other Race

Decline to Specify

Ethnicity:  Hispanic or Latino  Not Hispanic or Latino  Decline to Specify

Please select the type of insurance coverage you have:

Medicaid  Medicare  PeachCare  Private  Other  None

How many years have you been a Georgia resident? \_\_\_\_\_

How did you hear about The Lighthouse?  The Lighthouse  My Audiologist

Advertising, Marketing, or Social Media  Other Organization  Other Source

***\*Please complete ALL questions above in order for the application to be considered complete.\****

## Financial Information

In the chart below, **list EVERYONE - including yourself - living at your address. Include proof of income for ALL members of the household.** Attach additional household members on separate sheet or list on the back of this page.

Name	Age	Relationship	Dependent (Yes or No)	Source(s) of Income	Amount of Monthly Income
		Self	No		\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
<b>Total Number of People in Household</b>		<b>Total Number of Dependents in Household</b>		<b>Total Monthly Income</b> (Combined income for all members of household)	\$



## **The Lighthouse Approved Hearing Providers**

There are certain hearing providers who work with The Lighthouse hearing program. This means they accept payment from The Lighthouse on your behalf. It also means they abide by the guidelines of The Lighthouse program and agree to provide the services included in your hearing aid package.

For this reason, you **MUST** be a patient of a Lighthouse-approved hearing provider. A list can be found on our website, [www.LighthouseGeorgia.org](http://www.LighthouseGeorgia.org) or by calling 404-325-3630.

### **What does this mean if you already have a hearing test? Can you use it?**

Maybe. All hearing tests must be current. According to Georgia law, that means it must be 6 months old or less. Furthermore, if your hearing test does not come from a Lighthouse-approved provider, our Lighthouse providers *may* require you to get a new test from them before you can proceed to be their patient. If you have a current test you wish to use, you will need to ask your new Lighthouse provider if he/she will accept it.

### **How do you find a Lighthouse-approved hearing provider?**

You can find a current list of providers at [www.LighthouseGeorgia.org](http://www.LighthouseGeorgia.org), or you can call the Lighthouse Foundation at 404-325-3630 to request a list.

### **Once you have the list of providers, please follow these three steps:**

1. Choose a Lighthouse Provider from the provided list.
2. Call the Provider you have chosen. Tell them that you are applying to The Lighthouse for hearing aid assistance and you need a Lighthouse-approved provider.
  - \* If you **have** a hearing test that is **less than 6 months old**, ask them if they will accept it.
  - \* If you **do not have** a hearing test, tell them you need one.
3. Ask the Provider if they are willing to accept you as a new patient. If the provider agrees to accept you as a patient, you will see this provider for your Lighthouse-approved hearing appointments.
  - \* If the provider is not willing to accept you as a new patient, choose another provider from the list who is in your area and repeat the steps above.

**Write name and address of your Lighthouse-approved hearing provider here:**

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REQUIRED

**Lighthouse Statement** Please read and sign.

"I fully understand Lighthouse services are limited to residents unable to pay for, or receive from other sources, this assistance. In consideration of these services, I release and discharge all persons rendering such services from any claims I may have arising from the services rendered. I am aware that the Lighthouse will not pay for any eyeglasses billed to me prior to approval of this application. I also understand that my application will be reviewed by a Lighthouse Provider, and/or the Lighthouse staff. ALL INFORMATION ON AND ATTACHED TO THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE."



\_\_\_\_\_

**Signature of Applicant** (person applying for services)      Date

\_\_\_\_\_

**Witness** (if applicant signs with an "X")      Date

REQUIRED

**HIPAA Agreement**

I understand that the Federal Privacy Rule ("HIPAA") does not protect the privacy of information if re-disclosed, and therefore request that all information obtained by this person or agency be held strictly confidential and not be further released by the recipient. I further understand that my eligibility for Lighthouse services is not conditioned upon my provision of this authorization. I intend for this document to be a valid authorization conforming to all requirements of the Privacy Rule and understand that my authorization will remain in effect for one year.



\_\_\_\_\_

**Signature of Applicant** (person applying for services)      Date

**Complete this portion only if you would like to give us permission to speak with someone else on your behalf regarding your services.**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Relationship to Applicant:** \_\_\_\_\_

**Once completed, send your application and copies of all required documents to us by mail, or FAX. If you have any questions, please call us at 404-325-3630 and listen to menu prompt.**

“By submitting this application, I agree to be bound by The Lighthouse’s terms, conditions, and decisions regarding approval or denial. I understand that I am responsible for submitting in a timely fashion all supporting materials and that, if said materials are not received within ninety (90) calendar days of application submission, my application will be considered abandoned, necessitating the submission of a new application. I also agree to allow the use of my and/or my child’s likeness (photograph) in any form of future program marketing and understand that, if I do not wish to consent to the use of said likeness, I must submit in writing a signed statement to that effect to be included in my application file.”