Pediatric Hearing Services Application

The Lighthouse is a 501(c)(3) non-profit, non-governmental organization that provides hearing services with dignity and respect to uninsured, low-income people in Georgia.

The hearing aid package for your child is not free. You will have a copayment. Parents or legal guardians may apply once every three (3) years for services for their child based on program funding.

PLEASE DETACH THE APPLICATION (PAGES 5-9) AND SUBMIT WITH COMPLETE DOCUMENTATION. The estimated time to process your application is 1-2 weeks.

If you are unable or unwilling to provide the requested documentation for you and your child, your child's application will not be approved. If complete documentation is not received within 3 months, your child's application will be considered abandoned, and you will have to begin the application process over.

Please send your application by MAIL OR FAX ONLY:

MAIL: The Lighthouse, 5582 Peachtree Road Chamblee, Georgia 30341
FAX: (770) 406-6558

Hours of operation for The Lighthouse Hearing Department:
Monday – Friday | 9:00 A.M. – 4:00 P.M.
Telephone: 404-325-3630

Application Requirements

In addition to a **completed** application, you must submit supporting documentation to prove your household income, you and your child's identification, your Georgia residency and your child's unexpired hearing test with a Lighthouse provider.

Please submit COPIES ONLY, no original documents.

Revision: *December 2018*

The following MUST be submitted for this application to be considered: Failure to include these documents will delay your child's application and increase the time it takes to get approved. The parent or legal guardian is responsible for providing the required documents listed below.

1. **Proof of Georgia residency for at least 12 months for 1 parent or legal guardian.**
2. **Georgia birth certificate or Georgia ID of the applicant/child.**
3. **Completed Lighthouse-approved Hearing Provider Recommendation (page 8).**
4. **Signed Medical Clearance or Medical Waiver (page 8)**
5. **Copy of a current hearing test, less than 3 months old, with a Lighthouse provider (page 9).**
6. **Completed application with attached supporting documentation.**
7. **Insurance summary of benefits showing denial or lack of coverage for hearing aid(s) and hearing related devices.**

SUPPORTING DOCUMENTATION

1) IDENTIFICATION: ALL IDENTIFICATION CARDS MUST BE CURRENT (NOT EXPIRED) AND CLEARLY SHOW YOUR PHOTO.

- ❑ Unexpired Georgia driver license OR Georgia identification card (1 parent or legal guardian)
- ❑ Georgia birth certificate, unexpired Georgia driver license, or Georgia identification card (child/applicant)

2) RESIDENCY: *(Please choose one)*

- ❑ Copy of current rental agreement including signature page
- ❑ Copy of most recent Mortgage statement
- ❑ Letter from shelter, transitional home, or nursing home stating that you live at

that location (on letterhead and signed by shelter or transitional housing employee)

- ❑ Copy of a most recent utility bill, including the name of the applicant and service address, from either the applicant or member of household (Utilities only include: gas, water, and electric)

3) INCOME:

- ❑ **ALL PARENTS AND LEGAL GUARIDANS ARE REQUIRED TO SUBMIT LAST (3) THREE MONTHS OF BANK STATEMENTS**. Please include ALL pages of the bank statement.

In addition, please send **ALL** of the items from this list below that **apply to the parents/legal guardians AND everyone in the household.**

- ❑ Last year's tax return*
- ❑ Two (2) current consecutive paycheck stubs for bi-weekly pay; or 4 current consecutive paycheck stubs for weekly pay
- ❑ Current Social Security/Disability Award letter
- ❑ Current Food Stamp award letter from Department of Family and Children Services (DFACS)
- ❑ Letter from shelter (on letterhead and signed by shelter employee)
- ❑ Regular payments from alimony, child support, unemployment, union funds, retirement/pension, or other government programs funds
- ❑ College/university scholarship, grant, fellowship, or assistantship

IMPORTANT: Please be advised that we may request additional supporting documentation such as an official tax transcript. Contact the Internal Revenue Service (IRS) at 1-800-908-9946 to request a 4506-T Form for filing or non-filing transcript.

*If you own or have income from a business, please provide a copy of the Schedule C portion of your tax return.

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Pediatric Hearing Services Application

(PLEASE PRINT CLEARLY WITH A DARK PEN)

Applicant/Child's Information

Last Name: _____ **First Name**: _____ **MI**: ____

Address: _____

City: _____ **State:** Georgia **Zip Code:** _____

County of Residence: _____

Date of Birth: _____/_____ /_____ **Gender:** ☐ Male ☐ Female

Race: ☐ White, not Hispanic or Latino ☐ Black or African American ☐ Asian

☐ American Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander ☐ Other Race

☐ Decline to Specify

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ Decline to Specify

Primary Parent/Legal Guardian Information

Last Name: _____ **First Name**: _____ **MI**: ____

Address (if different from above): _____

Home Phone: _____ **Mobile Phone:** _____

Email Address: _____

Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Legally Separated ☐ Widowed

(You must provide official court documentation if divorced or legally separated)

Are you employed? ☐ Yes ☐ No **Are you a Veteran?** ☐ Yes ☐ No

If you are unemployed, please provide the reason:

☐ Disabled (receive SSI/SSDI) ☐ Retired ☐ Unable ☐ Lost Job ☐ Student ☐ Other

Please select the type of insurance coverage you have:

Medicaid Medicare Peachcare Private Other None

How many years have you been a Georgia resident? _____

How did you hear about The Lighthouse? The Lighthouse My Audiologist

Advertising, Marketing, or Social Media Other Organization Other Source

Please complete ALL questions above in order for the application to be considered complete.

Parent/Legal Guardian Financial Information

In the chart below, **list EVERYONE - including yourself - living at your address**. **Include proof of income for ALL members of the household**. Attach additional household members on separate sheet or list on the back of this page.

Name	Age	Relationship	Dependent (Yes or No)	Source(s) of Income	Amount of Monthly Income
		Self	No		$
					$
					$
					$
					$
					$
Total Number of People in Household		Total Number of Dependents in Household		Total Monthly Income (Combined income for all members of household)	$

Assets

1st Checking Account	$
1st Savings Account	$
2nd Checking Account	$
2nd Savings Account	$
3rd Checking Account	$
3rd Savings Account	$
Total Amount	$

Medical Condition & Clearance

Child's Primary Diagnosis: _____

I recommend the following treatment(s): _____

Are there any medical barriers to treatment? Yes No

If yes, please list: _____

I certify that _____ (**applicant name**) was medically examined on ___/____/___ and may be considered a candidate for hearing aid use.***Must be signed and dated by a licensed physician (M.D.)***

_____ ____/____/____
Signature of M.D. Date

_____ _____
Name of M.D. (Please Print) Name of Physician's Practice

Provider Recommendation

This section must be completed by the hearing professional who performed the hearing test.
You must include a copy of that current hearing test (audiogram).
The Lighthouse Foundation does not pay for hearing tests.

Business Name: _____

Name and Title of Hearing Professional: _____

Phone Number: _____ Fax Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Please specify degree of hearing loss: Mild Moderate Moderately Severe Severe Profound

Circle the type of hearing aids recommended:

Right Ear: None RIC/BTE ITE BI CROS

Left Ear: None RIC/BTE ITE BI CROS

Is this facility a Lighthouse Provider? Yes No

If no, patient needs to follow instructions on Page 9.

If no, are you interested in becoming a Lighthouse Provider? Yes No

Contact us at 404.325.3630 or visit www.LighthouseGeorgia.org for more information.

The Lighthouse Approved Hearing Providers

There are certain hearing providers who work with The Lighthouse hearing program. This means they accept payment from The Lighthouse on your behalf. It also means they abide by the guidelines of The Lighthouse program and agree to provide the services included in your hearing aid package.

For this reason, you **MUST** be a patient of a Lighthouse-approved hearing provider. A list can be found on our website, www.LighthouseGeorgia.org or by calling 404-325-3630.

What does this mean if you already have a hearing test? Can you use it?

Maybe. All hearing tests must be current. According to Georgia law, that means it must be 6 months old or less. Furthermore, if your hearing test does not come from a Lighthouse-approved provider, our Lighthouse providers *may* require you to get a new test from them before you can proceed to be their patient. If you have a current test you wish to use, you will need to ask your new Lighthouse provider if he/she will accept it.

How do you find a Lighthouse-approved hearing provider?

You can find a current list of providers at www.LighthouseGeorgia.org, or you can call the Lighthouse Foundation at 404-325-3630 to request a list.

Once you have the list of providers, please follow these three steps:

1. Choose a Lighthouse Provider from the provided list.

2. Call the Provider you have chosen. Tell them that you are applying to The Lighthouse for hearing aid assistance and you need a Lighthouse-approved provider.

   * If you **have** a hearing test that is **less than 3 months old**, ask them if they will accept it.
   * If you **do not have** a hearing test, tell them you need one.

3. Ask the Provider if they are willing to accept you as a new patient. If the provider agrees to accept you as a patient, you will see this provider for your Lighthouse-approved hearing appointments.

   * If the provider is not willing to accept you as a new patient, choose another provider from the list who is in your area and repeat the steps above.

Write name and address of your Lighthouse-approved hearing provider here:

_____

REQUIRED

Lighthouse Statement Please read and sign.

"I fully understand Lighthouse services are limited to residents unable to pay for, or receive from other sources, this assistance. In consideration of these services, I release and discharge all persons rendering such services from any claims I may have arising from the services rendered. I am aware that the Lighthouse will not pay for any eyeglasses billed to me prior to approval of this application. I also understand that my application will be reviewed by a Lighthouse Provider, and/or the Lighthouse staff. ALL INFORMATION ON AND ATTACHED TO THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE."

➡ _____ _____

Signature of Applicant (or parent if applicant is a child) Date

_____ _____

Witness (if applicant signs with an "X") Date

REQUIRED

HIPAA Agreement

I understand that the Federal Privacy Rule ("HIPAA") does not protect the privacy of information if re-disclosed, and therefore request that all information obtained by this person or agency be held strictly confidential and not be further released by the recipient. I further understand that my eligibility for Lighthouse services is not conditioned upon my provision of this authorization. I intend for this document to be a valid authorization conforming to all requirements of the Privacy Rule and understand that my authorization will remain in effect for one year.

➡ _____ _____

Signature of Applicant (or parent if applicant is a child) Date

Complete this portion only if you would like to give us permission to speak with someone else on your behalf regarding your/your child's services.

Name: _____ Phone: _____

Relationship to Applicant/Child: _____

Once completed, send your application and copies of all required documents to us by mail, or FAX. If you have any questions, please call us at 404-325-3630 and listen to menu prompt.